



MARLBOROUGH COLLEGE MALAYSIA

Admissions Procedures

ACADEMIC YEAR 2019 / 2020

(August 2019 to June 2020)

The following is intended as a guideline for all prospective parents applying for a place at Marlborough College Malaysia during the 2019/2020 academic year.

If a January start is requested, and places are available, pupils for all year groups will be assessed in October/November. For April entry, pupils will be assessed as early in the year as possible.

Year of Entry

Once registered (completed Registration form submitted and Registration fee paid), pupils will be assessed for entry into their year group (according to our system) **if there are places are available. For some year groups this may be a competitive entry.** The year groups are as follows:

Nursery: , Nursery children aged 3/4 (*those born between 1st September 2015 and 31st August 2016*)

Pre-Prep: Reception (*for those who will be 5 years old between 1st September 2019 and 31st August 2020*) and Years 1 - 3.

Prep School: Years 4 - 8 and **Senior School:** Shell and Remove (Years 9 and 10)

Upper School: Lower Sixth (Year 12), Boarding recommended— **please note that all Sixth Form pupils (Years 12 and 13) must attend Saturday morning lessons.**

Boarding

Boarding is an option from Year 5. Weekly and day boarding are an option in Years 5 – 8, in addition to full boarding. For Years 9 – 11 we offer full boarding and day boarding. **For 6th Form we offer full boarding only.** A number of our places in school are designated for boarding only.

Learning Support

We have limited facilities but will attempt to accommodate the needs of applicants who require learning support. Prospective parents will be asked to provide a recent Educational Psychologist's report for consideration by the Head of Learning Support. **All known learning support requirements must be declared, in full, at the time of registration. Failure to do so may jeopardise the potential application.**

English

We are a British international school and all applicants are expected to have a good working knowledge and conversational use of English, appropriate for their age, in order that they are able to access the curriculum. **At our discretion, we may require your child to have a pre-assessment Skype interview in order to test their level of spoken English.** We would then decide if they should be invited to assessment.

Enquiry, Visits and Registration

The prospectus is available to view, or can be requested, on the website.

We would be delighted to welcome parents and their children to the campus to meet the Master and the Director of Admissions and have a tour of the College with one of the Admissions team. Parents are also able to meet the Master and members of the Senior Management Team at various events. Please see the website for further details.



MARLBOROUGH COLLEGE MALAYSIA

Registration forms and Personal Circumstances forms are available on the website, at www.marlboroughcollege.my. Please submit completed forms (with signatures of both parents) to: admissions@marlboroughcollege.my together with the non-refundable Registration fee (RM 2,000).

We also require at this time, for each registered child, a recent passport photograph, a copy of their most recent school report and a copy of the photo page of their passport. We also request a copy of an Educational Psychologist's report, if applicable.

Please note that we are unable to process an application until we have the two completed forms and are in receipt of the Registration fee.

Assessments

Dates: *November 2018 (for Years 4 to 12 entry)*

February 2019 (for Reception to Year 3

entry) March 2019 (for Nursery entry)

For those living abroad who are unable to attend during the assessment week, alternative dates may be available; please contact the Admissions department.

Registered candidates will be invited to attend an assessment at Marlborough College Malaysia. We will also send a Head's Reference form for parents to request a reference from the Head of their child's current school. This reference must be returned from the Head direct to the Admissions Department admissions@marlboroughcollege.my. Heads' References will only be accepted if signed by the Head of School (or their representative) and sent to us by the school.

Please note that we will not offer a place without a Heads' Reference.

Throughout the Assessment and selection procedure we aim to ensure that we are consistent and fair to all candidates and that we offer places to those:

- whose academic and other abilities match the standards expected by Marlborough College Malaysia.
- who will benefit and make the most of the many opportunities on offer to them.
- with the potential to contribute fully to, and gain from, life at Marlborough College Malaysia.

The Assessment details are given below:

Nursery

Candidates will be asked to attend a morning of introduction and observation.
Candidates will be asked to bring something they can 'Show and Tell'.

Pre-Prep (Reception– Year 3)

Candidates will be asked to attend a morning of assessment and observation.
Candidates will be asked to bring something they can 'Show and Tell'.

Prep (Years 4– 8)

Candidates will be asked to attend a two and a quarter hour assessment. Candidates will be asked to complete a Pupil Questionnaire. Candidates will have two or three 10 minute interviews.
Candidates will sit a Cognitive Abilities Test (CAT).



MARLBOROUGH COLLEGE MALAYSIA

Senior School (Years 9– 10)

Candidates will be asked to attend a two and a half hour assessment.

Candidates will be asked to write a short essay (20 minutes).

Candidates will have two or three 10 minute interviews.

Candidates will sit a Cognitive Abilities Test (CAT).

Upper School (Year 12)

Candidates will be asked to attend a three and three-quarter hour assessment.

Candidates will be asked to write an essay (45 minutes).

Candidates will be asked to complete a Maths paper (45 minutes).

Candidates will have two or three 10 minute interviews.

Candidates will sit a Cognitive Abilities Test (CAT).

Selection and Confirmation

Following Assessment, successful candidates will be offered places. They may be placed on a Waiting List if demand for places in that year group is high. If there is movement on the lists we will be in touch to offer a firm place.

Parents of children who are offered a place will be asked to pay an acceptance fee and a refundable deposit of one terms fees. The payment of the fees and deposit will guarantee a place in the school.

An invoice for the fees will be sent to you and this is payable by the first day of term.

Please note that if an offer of a Boarding place is made, applicants are not guaranteed a Day place should they change their mind.

If there is a need to decide between two or more candidates who meet the Admissions requirements, the following preference factors will be taken into consideration:

- Boarding or Day place
- the applicant has a sibling at Marlborough College Malaysia
- a close relative of the applicant (parent or grandparent) is a former pupil of Marlborough College
- the applicant has specific talents, gifts or aptitudes
- the applicant and family have visited the College
- date of Registration (ie Registration fee payment)

The school is not obliged to state its reasons for not offering an applicant a place and does not give specific feedback, marks or grades.

Please note that offered or accepted places will not be deferred to another year, ie your child will have to enter the process again.

Please read the Terms and Conditions, which are on the College website, carefully. The refundable deposit is refunded in full provided one full term's notice is given, in writing, to the Master. Please see our Term Dates on the website.



MARLBOROUGH COLLEGE MALAYSIA

August 2019

Arrival at Marlborough College Malaysia:

Boarding Pupils -August 2019

Day Pupils -August 2019

Assessments for entry in January 2019 (all year groups) will be held in September/October 2019.

Assessments for entry in August 2020 (for Year 4 to Year 12) will be held in November 2019,
(for Reception to Year 3) in February 2020 and for Nursery in March 2020.